New Zealand Traveller Declaration

NZTD factsheet for CRUISE CREW

All Travellers arriving into Aotearoa New Zealand on a cruise ship need to complete a New Zealand Traveller Declaration (NZTD). It's free to complete and submit your declaration.

Our home is precious, a taonga. Please help to keep our tangata and our whenua - our people and our land - safe.

Do your digital declaration at **TravellerDeclaration.govt.nz/cruise**

Who needs to complete a New Zealand Traveller Declaration (NZTD)

 All crew, whether you are transiting or signing off in New Zealand

What you need to complete your declaration

- Passport details
- Vessel Name and Port of arrival
- Recent travel history
- Contact information in New Zealand (See below)
- Information about what you are bringing into New Zealand
- Immigration status, including your visa or NZeTA

How to start a declaration

You can complete your declaration on the **NZTD app**, which you can download at the <u>App Store</u> or <u>Google Play</u>, or the <u>online form</u> by visiting <u>travellerdeclaration.govt.nz/cruise</u>.

Mobile App

The mobile app allows travellers to save their profile, storing name, date of birth and passport details. For Cruise crew who are returning to New Zealand on a frequent basis this can help to speed up the process of completing the NZTD.





Address Details

All travellers and crew need to supply an address in New Zealand.

If you are signing off, you can use the name of your ship and then enter the name of the town or city where you are disembarking the vessel.

Transiting crew can use the name of your ship and then enter the name of the first port in New Zealand.

You must enter 20 characters across the 2 fields.

ride as many details as possible.	
Hotel/motel name, campervan compa	nv or vessel name etc.
Vessel name	
Unit	Number
e.g. Apt 38, Floor 7	188, 1/22
Street e.g. Dee Lane, Victoria St West	Suburb e.g. Auckland CBD, Waiuku
	Postcode
Town/city	

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When you can submit your digital declaration

You need to submit your digital declaration by the time the cruise ship has arrived at its first port in New Zealand. The earliest you can submit your declaration is 24 hours before you depart the last international port before you travel to New Zealand.

You can start your declaration earlier if you want to. You will receive an email showing you have started your declaration.

Once you have submitted your declaration, you will receive a second email telling you that you have completed your declaration and what you need to know when you enter New Zealand, based on what you have told us.

You do not need to upload any documents or print anything out. You are able to scan your passport with the APP and it will automatically fill in the bio-details.

Making changes to your digital declaration

Once you have started your declaration, you will be emailed a reference number that you can use to review, complete or make changes to your declaration.

You will need to resubmit your declaration if you make any changes to it.

If you have forgotten to declare something, you will need to talk to a border officer. If you are carrying a restricted or prohibited item and do not declare it, you may be fined or prosecuted.

When you arrive in New Zealand

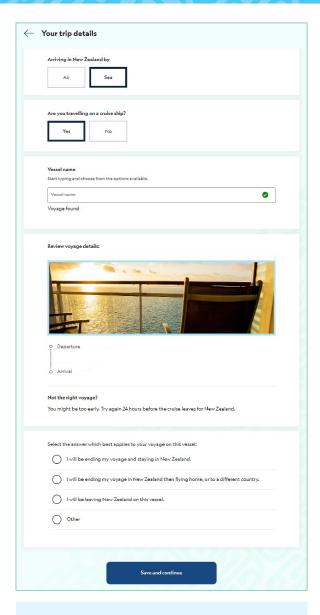
Your digital declaration is linked to your passport and is checked when you arrive in New Zealand.

As a transit cruise crew member, you may not see a Border Officer, but checks are completed on the electronic declaration, you will be contacted if you are required to present to Border Officers on arrival.

If you are signing off the vessel in New Zealand and have completed a digital declaration, you will just need to present your passport to a border officer when you leave the ship for the last time.

If you are unable to complete a digital declaration, you can complete a paper declaration - you do not need to do both.

If you have completed a paper declaration, you will need to hold onto this until the end of your journey in New Zealand where you will present your passport and paper declaration to a border officer when you leave the ship for the last time.



Contact centre details

If you have any questions about the New Zealand Traveller Declaration, phone our contact centre. It is open 24 hours a day, 7 days a week, including public holidays.

- +64 4 931 5799 for international callers (please note that charges may apply from your service provider)
- 0800 359 269 toll free number in New Zealand
- 1800 359 269 toll free number in Australia

Or you can send us an online message via TravellerDeclaration.govt.nz/contact

We aim to respond within 12 hours.

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