



NEW ZEALAND  
**CUSTOMS SERVICE**  
TE MANA ĀRAI O AOTEAROA

**Under** section 421(1) of the Customs and Excise Act 2018,

I, Christine Stevenson, Chief Executive, New Zealand Customs Service, make the following rules:

Customs (Transshipment Request) Rules 2024

**Signed** at Wellington

This 31<sup>st</sup> day of July 2024

Christine Stevenson

Chief Executive, New Zealand Customs Service

# Customs (Transshipment Request) Rules 2024

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# Part 1

## Rules

### Section 1 Preliminary provisions

#### 1.1 Title

These rules are the Customs (Transshipment Request) Rules 2024.

#### 1.2 Commencement

These rules come into force on 9 September 2024.

#### 1.3 Application and purpose

1.3(1) These rules apply to all transshipment requests made under section 87 of the Act.

1.3(2) These rules prescribe the way in which a transshipment request is to be made for the purposes of section 87 of the Act.

#### 1.4 Interpretation

1.4(1) In these rules, unless the context otherwise requires—

**Act** means the Customs and Excise Act 2018

**Cargo Report (Export) or CRE** means a document submitted in accordance with the CRE Rules

**CRE Rules** means the Customs (Cargo Report (Export)) Rules made for the purposes of regulation 29(2) of the Customs and Excise Regulations 1996

**Inward Cargo Report** means a document submitted in accordance with the ICR Rules

**ICR Rules** means the Customs (Inward Cargo Report) Rules made for the purposes of section 14(5) of the Act

**Trade Single Window (TSW)** means the computer system application jointly managed by Customs and Ministry for Primary Industries as part of the JBMS that enables parties involved in international trade and transport to submit craft and cargo clearance data that is required by New Zealand border agencies electronically, once, through one entry point.

1.4(2) Unless the context otherwise requires, a term that is used in these rules and defined in the Act but not defined in these rules has the meaning given in the Act.

## **1.5 Revocation**

The following rules are revoked:

- (a) Customs (Domestic Transshipment Request) Rules 2021;
- (b) Customs (International Transshipment Request) Rules 2020.

## **Section 2 Domestic transshipment requests**

### **2.1 Application of rule 2.2**

2.1(1) This section of these rules applies to all domestic transshipment requests made under section 87(2)(a) of the Act.

2.1(2) This section of these rules prescribe the way in which domestic transshipment requests are to be made for the purposes of section 87(3) of the Act.

### **2.2 Information and format for domestic transshipment requests**

2.2(1) All domestic transshipment requests under section 87(2)(a) of the Act must—

- (a) be made using the Trade Single Window; and
- (b) contain the particulars specified in Schedule 1; and
- (c) be submitted electronically using the electronic message format specified in Schedule 1.

2.2(2) A request to which this rule applies must be made at the same time as an Inward Cargo Report is made in respect of the goods to which the request relates.

## **Section 3 International transshipment requests**

### **3.1 Application of rules 3.2 to 3.5**

3.1(1) This section of these rules applies to all international transshipment requests made under section 87(2)(b) of the Act.

3.1(2) This section of these rules prescribe the way in which international transshipment requests are to be made for the purposes of section 87(3) of the Act.

### **3.2 International transshipment request to be included in electronic report**

3.2(1) All international transshipment requests must be made—

- (a) electronically using the Trade Single Window; and

- (b) at the same time that a Cargo Report (Export) or Inward Cargo Report is made in respect of the goods to which the request relates; and
- (c) in accordance with rules 3.3 to 3.5 as applicable.

**3.3 Information and format for international transshipment requests where goods repacked after import**

- 3.3(1) This rule applies to any international transshipment request that is in relation to goods that are—
- (a) Repacked after being imported; or
  - (b) Split into one or more smaller shipments after being imported; or
  - (c) Consigned to be exported under a different bill of lading or airway bill number than was used to import the goods.
- 3.3(2) The request must be made by way of a Cargo Report (Export) and must contain the data fields and particulars specified in Schedule 2.
- 3.3(3) The request must be made at the same time as a Cargo Report (Export) is lodged, in the form and manner specified in the CRE Rules.

**3.4 Information and format for all other international transshipment requests for goods transported by air**

- 3.4(1) This rule applies to any international transshipment request—
- (a) that is in relation to goods transported by air; and
  - (b) to which rule 3.3 does not apply.
- 3.4(2) The request must include the relevant Inward Cargo Report data fields and particulars specified in Schedule 3.
- 3.4(3) The request must be made at the time as an Inward Cargo Report is lodged, in the form and manner specified in the ICR Rules.

**3.5 Information and format for all other international transshipment requests for goods transported by sea**

- 3.5(1) This rule applies to any international transshipment request—
- (a) that is in relation to goods transported by sea; and
  - (b) to which rule 3.3 does not apply.
- 3.5(2) The request must include the relevant Inward Cargo Report data fields and particulars specified in Schedule 4.
- 3.5(3) The request must be made at the same time as an Inward Cargo Report is lodged, in the form and manner specified in the ICR Rules.

## **Section 4      Miscellaneous provisions**

### **4.1              Requirement to provide answers and make declaration**

- 4.1(1)      The person making a transshipment request under these rules must provide the answers to all matters as are required in or by the applicable form.
- 4.1(2)      Where the form in these rules requires a declaration to be made, the person must make any such declaration.

### **4.2              Alterations to forms**

- 4.2(1)      Without limiting the generality of section 52 of the Legislation Act 2019, the forms prescribed under these rules—
- (a)      may be altered in design to suit Customs' business processes; and
  - (b)      may contain additional material not inconsistent with the prescribed information in these rules.
- 4.2(2)      Where a prescribed form contains any explanatory or other notes, such notes do not form part of the prescription but are intended to assist the person in the completion of the form.

## **Part 2**

### **Schedules**

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## Schedule 1

### Prescribed Information for domestic transshipment requests

r 2.2

#### **General requirements and notes:**

Note: The particulars set out in this Schedule relate to both the Trade Single Window (TSW) Online system operated by the New Zealand Customs Service, and commercial or in-house software systems. The titles of the fields and the order in which they appear reflect the TSW Online system, so may differ from the titles and order shown in other systems.

#### **Part A: Electronic Message Format**

Transshipment Request

Movement Request Type

Transfer Transport mode

Transshipment Destination

#### **Part B: Particulars**

##### **Domestic Transshipment Request**

Where a consignment is being transferred from one Location of Goods to another Location of Goods inside of New Zealand (Domestic Transshipment) then a movement request needs to be submitted.

##### **Movement Request Type**

For each transshipment request, indicate that this is a domestic transshipment movement request.

##### **Transfer Transport Mode**

State the mode of transport used to move the consignment from the Location of Goods to the Transshipment Destination.

The options are:

- Air
- Multimodal
- Rail

- Road
- Sea (Coastal vessel)

**Transshipment Destination**

State the Location of Goods code or the New Zealand port code of the place that will have custody of the goods until they are cleared by Customs and the Ministry of Primary Industries.

## Schedule 2

### Prescribed Information for international transhipment requests to be made with Cargo Report (Export)

r 3.3

#### General requirements and notes:

Note: The particulars set out in this Schedule relate to both the Trade Single Window (TSW) Online system operated by the New Zealand Customs Service, and commercial or in-house software systems. The titles of the fields and the order in which they appear reflect the TSW Online system, so may differ from the titles and order shown in other systems.

In this Schedule, **ITR** means international transhipment request.

#### Part A: Data fields

International Transhipment Request?

Transfer Transport Mode

Craft Name

Date of Arrival

Port of Loading

Port of Discharge

Location of Goods Code

#### Part B: Particulars

##### International Transhipment Request?

Select Yes to request the transfer of an International Transhipment consignment to the Location of Goods specified pending export loading.

##### Transfer Transport Mode

Specify the mode of transfer for ITR.

##### Craft Name

State the name of the import craft or the ITR; if a ship state the ship's registered name in capital letters.

**Voyage number**

State the voyage number of the import craft for the ITR.

**Date of arrival**

State the arrival date of the import craft for the ITR

**Port of loading**

Select the port where the goods will be loaded onto the ship or aircraft that will transport them from New Zealand. If not using TSW Online, state the five-character port code as set out in the UNECE LOCODE lists.

**Port of discharge**

List the overseas port at which the goods are expected to be unloaded from the ship or aircraft. Where goods are to be further transhipped, the port of discharge is to be the first port at which the goods are unloaded. In TSW Online, select the port (otherwise insert the five-character port code as set out in the UNECE LOCODE lists).

## Schedule 3

### Prescribed Information for international transhipment requests to be made with Inward Cargo Report (air)

r 3.4

#### General requirements and notes:

Note: The particulars set out in this Schedule relate to both the Trade Single Window (TSW) Online system operated by the New Zealand Customs Service, and commercial or in-house software systems. The titles of the fields and the order in which they appear reflect the TSW Online system, so may differ from the titles and order shown in other systems.

#### Part A: Data fields

Transhipment Request

Movement Request Type

Transhipment Destination

International

Transfer Transport Mode

Export Mode (Air)

#### Part B: Particulars

##### Transhipment Request

Where a consignment is being transferred to another craft for an onward journey outside of New Zealand (International Transhipment) then a movement request needs to be submitted.

##### Movement Request Type

For each transhipment request, indicate that this is an international transhipment movement request.

##### Transhipment Destination - International

If an international transhipment is requested, state the Location of Goods code or the New Zealand port code of the place that will have custody of the goods prior to loading for transport from New Zealand. If this is the same as the place of discharge, you must still show the code.

### **Transfer Transport Mode**

State the mode of transport used to move the consignment from the place of discharge to the Transshipment Destination. The options are:

- Air
- Multimodal
- Rail
- Road
- Sea (Coastal vessel)
- Sea (Overseas vessel)

### **Export Mode (Air)**

For international transshipment requests, select Air.

## Schedule 4

### Prescribed Information for international transhipment requests to be made with Inward Cargo Report (sea)

r 3.5

#### General requirements and notes:

Note: The particulars set out in this Schedule relate to both the Trade Single Window (TSW) Online system operated by the New Zealand Customs Service, and commercial or in-house software systems. The titles of the fields and the order in which they appear reflect the TSW Online system, so may differ from the titles and order shown in other systems.

#### Part A: Data fields

Transhipment Request

Movement Request Type

Transhipment Destination

International

Transfer Transport Mode

Craft Name

Voyage Number

Date of Departure

#### Part B: Particulars

##### Transhipment Request

Where a consignment is being transferred to another craft for an onward journey outside of New Zealand (International Transhipment) then a movement request needs to be submitted.

##### Movement Request Type

For each transhipment request, indicate that this is an international transhipment movement request.

##### Transhipment Destination - International

If an international transshipment is requested, state the Location of Goods code or the New Zealand port code of the place that will have custody of the goods prior to loading for transport from New Zealand. If this is the same as the place of discharge, you must still show the code.

### **Transfer Transport Mode**

State the mode of transport used to move the consignment from the place of discharge to the Transshipment Destination. The options are:

- Air
- Multimodal
- Rail
- Road
- Sea (Coastal vessel)
- Sea (Overseas vessel)

### **Craft Name**

State the name of the exporting craft.

### **Voyage Number**

State the voyage number of the exporting craft.

### **Date of Departure**

State the date of departure for the exporting craft.



## Explanatory Note

*This note is not part of the rules, but is intended to indicate their general effect.*

These rules, which come into force on 9 September 2024, are the Customs (Transshipment Request) Rules 2024.

These rules replace the Customs (Domestic Transshipment Request) Rules 2021 and the Customs (International Transshipment Request) Rules 2020 (collectively, the **Former Rules**).

These rules prescribe the ways by which transshipment requests may be made for the purposes of section 87 of the Customs and Excise Act 2018 (the **Act**). The key provisions of these rules are as follows:

- *Section 2* of these rules sets out the way in which domestic transshipment requests are to be made
- *Section 3* of these rules sets out the way in which international transshipment requests are to be made, of which there are 3 types
- *Schedule 1* of these rules prescribes the information and format for domestic transshipment requests
- *Schedules 2 to 4* of these rules prescribe the information and format for each of the 3 types of international transshipment requests.

These rules do not substantially alter the effect of the Former Rules, but instead modernise the drafting and structure of them.

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These rules are secondary legislation, under the Legislation Act 2019. They are published on the New Zealand Customs Service's website: [www.customs.govt.nz](http://www.customs.govt.nz).

These rules are administered by the New Zealand Customs Service.

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